



ARDMORE • WINTHROP

**Ardmore Winthrop Properties**

5734 N. Winthrop Ave, #101

Chicago, IL 60660

(773) 271-4132

(773) 989-9190 – fax

<http://www.ardmorewinthrop.com>

**Apartment Lease Application**

**Applicant Information:**

Applicant Name: \_\_\_\_\_ Date \_\_\_\_\_  
Phone Numbers: (home) \_\_\_\_\_ (cell) \_\_\_\_\_ (work) \_\_\_\_\_  
Email address: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_  
How many in your family? Adults \_\_\_\_ Children \_\_\_\_ Pets \_\_\_\_

**Apartment Information:**

Rental unit applied for: Building: \_\_\_\_\_ Apartment #: \_\_\_\_\_  
Desired date of occupancy: \_\_\_\_\_ Desired length of occupancy: \_\_\_\_\_

**Present Address:**

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
How long have you lived at current address? From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_.  
Rent \$ \_\_\_\_\_ Name of landlord: \_\_\_\_\_ Phone: \_\_\_\_\_  
Why are you looking to move? \_\_\_\_\_

**Prior Address:**

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
How long did you live at previous address? From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_.  
Rent \$ \_\_\_\_\_ Name of Previous landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

**Current Employer:**

Company: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Work Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Annual Salary: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

**Bank Information:**

Bank Name: \_\_\_\_\_  Checking  Savings  Other \_\_\_\_\_

**Personal References (not related to you):**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Education:**  Currently Enrolled  Previously Enrolled

School: \_\_\_\_\_ Year: \_\_\_\_\_ Degree: \_\_\_\_\_

**Other Information:**

Number of vehicles (including company cars): \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Yr \_\_\_\_ Color \_\_\_\_\_ License No. \_\_\_\_\_ State \_\_\_\_\_

Have you ever filed for bankruptcy  Yes  No If yes, when? \_\_\_\_\_

Have you ever been served an eviction notice or been asked to vacate a property you were renting?  Yes  No

Have you ever willfully or intentionally refused to pay rent when due?  Yes  No

If yes, when? \_\_\_\_\_

Is there anything that may interrupt your income or ability to pay rent?  Yes  No

**How were you referred to us?:**

Domu.com  Yelp  Craigslist  Rent.com  Padmapper

Personal Referral, by: \_\_\_\_\_  Other \_\_\_\_\_

I hereby certify that the answers I have given in this application are true and correct to the best of my knowledge. You have my authorization to check my credit, criminal record, rental, and employment history. I understand that any false answers or statements made by me will be sufficient grounds for eviction and/or denial of this application.

I have attached a copy of my photo I.D.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

**Make checks payable to:** (be sure to ask someone in the office) \_\_\_\_\_

**OFFICE USE ONLY:**

Name(s) on lease: \_\_\_\_\_

Building: \_\_\_\_\_ Unit: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_ Admin Fee: \_\_\_\_\_ Key Fee: \_\_\_\_\_

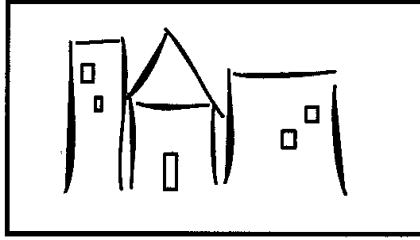
Lease Start Date: \_\_\_\_\_ Lease End Date: \_\_\_\_\_ Move-In Date: \_\_\_\_\_

Sublet \_\_\_\_\_ Short Term \_\_\_\_\_ Furnished \_\_\_\_\_ Pets: \_\_\_\_\_

Parking: YES NO Rent/mo: \_\_\_\_\_ Location/space#: \_\_\_\_\_

Bike Space #: \_\_\_\_\_ Storage Locker Location/#: \_\_\_\_\_

Notes:



## **Bed Bug Rider:**

### ***“Don’t Let the Bed Bugs Bite”***

If you read the paper or watch the news, chances are by now you have heard about Bed Bugs, or you may know someone who has had experience with Bed Bugs. It has become a bit of a concern for building managers in Chicago, and we are taking some steps to prevent them from becoming a problem in our buildings.

- **Are you familiar with Bed Bugs?**       Yes    No

**Comments:**

- **Have you ever lived in a building that had Bed Bugs?**    Yes    No    Unsure

**Comments:**

It is easy to understand why we should not pick up furniture from alleys, but another known source of the bugs are purchases made on Craigslist and from other resale outlets.

- **Do you agree to investigate to the best of your ability whether any purchases from such sources, made during this lease, have or had Bed Bugs?**    Yes    No

Remember, being overly cautious in these transactions will reduce chances of your exposure and the building’s exposure to Bed Bugs.

I hereby certify that the answers I have given are true and correct to the best of my knowledge. You have my authorization to inspect my belongings before I move into the building. I understand that any answers or statements made by me could be sufficient grounds to deny the application and/or terminate the lease.

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date